Effective Date: 22 November 2020

### 1. GGCRAMI Commitment

The General Grand Chapter of Royal Arch Masons International is committed to the security of personal data by respecting and protecting the privacy of our companion members and site visitors. This online privacy policy explains what information about you we collect, and how we use and protect it in mobile and internet commerce. Our online and mobile privacy practices strictly abide by the terms of our privacy notice provided below.

This Policy applies to user relationships established in the United States. Some GGCRAMI affiliated grand chapter jurisdictions in foreign jurisdictions, may have separate privacy policies which apply to users based upon the laws of the foreign jurisdiction in which the grand chapter affiliates are established.

### 2. Personal Information & Data

The General Grand Chapter of Royal Arch Masons International may choose how to share your personal information. However, federal law gives users the right to limit some but not all sharing. Federal law also requires GGCRAMI to inform you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.

### What information does GGCRAMI collect from users?

The types of personal information GGCRAMI collects and shares, depends on the services and products you choose to receive from us. This information can include:

# GGCRAMI MAY collect and share:

Full Name and Spouse/Partner Name
Street Mailing Address
Email Address
Telephone Number(s)
Grand Jurisdiction and Chapter
Capitular Service History
Product Purchase History
Account Balances and Payment History

### **GGCRAMI** does NOT collect or share:

Social Security Number
Source of Annual Income
Banking Account Information
Credit History or Scoring (FICO)
Marital Status
Age, Race, Religion or Creed
Disability
Political Affiliation

Although a companion may *no longer* be an active member user, GGCRAMI may continue to share personal information as described above.

### Why does GGCRAMI collect personal information from member users?

The General Grand Chapter of Royal Arch Masons International needs to share user personal information to run the everyday business of administering Capitular Masonry on behalf of a world-wide organization of Royal Arch Masons. It is therefore necessary, to ensure access to information sensitive to Royal Arch Masonry is restricted to authorized companions.

Name and Capitular history is used to verify, record, and approve the requested access to GGCRAMI.org and related services, is made by a Royal Arch Mason in good standing with the Craft of Freemasonry. No information is shared beyond the bounds of administering the needs of Capitular Masonry.

### How does GGCRAMI collect personal information from member users?

Personal information is primarily collected through an initial log-in verification process. However, additional information may be collected if a user member applies for GGCRAMI certification upon completion of a training curriculum; donates to the Royal Arch Research Assistance (R.A.R.A.) foundation; or registers for a scheduled special event. GGCRAMI may also collect personal member user information from others, such jurisdictional grand chapters, linked capitular service providers, or other affiliated Masonic organizations and services.

### How does GGCRAMI protect my personal information?

To protect the integrity of member user personal information from unauthorized access and use, GGCRAMI implements security measures that comply with high industry standards. These measures include security of the physical and operating perimeters of the computer equipment; authentication of users or computer accounts accessing the data; restricted access to the data network; secure method of data transmission; data loss prevention systems, and firewall surveillance monitoring of external threats and vulnerabilities.

# 3. Tracking & Advertising

The General Grand Chapter of Royal Arch Masons International does <u>NOT</u> utilize third-party tracking systems ("cookies") in the conduct of its business to monitor and influence behavior, offer external digital advertising, or develop website analytics for third-parties. However, website tracking may occur through use of common search engines, third-party payment systems utilized within GGCRAMI.org or linked service providers; or by accessing third-party resources (i.e. YouTube, Facebook, etc.) from the GGCRAMI platform.

# Why does GGCRAMI track and share user member data at all?

The reasons GGCRAMI tracks and shares member user personal information include, but are not limited to business purposes, such as maintaining access accounts to the GGCRAMI, CLC, RARA and other online services and products; processing financial transactions, revising subscriptions lists, updating world-wide grand chapter jurisdictional affiliations, and general administrative requirements as may be necessary between GGCRAMI, linked capitular service providers, and sovereign grand chapters.

## Why would a user member want information tracked and shared by GGCRAMI?

To keep member users abreast of new services and products, GGCRAMI may directly advertise such offerings as: schedule of York Rite Regional Conferences, Triennial Sessions and candidate profiles, new capitular training program releases, formation of long-distance learning classes, special events, and other capitular-related products and services as they may become available, as well as information about your transactions, experiences and accomplishments using the GGCRAMI website.

# May I restrict GGCRAMI from sharing my personal information?

A member user cannot restrict GGCRAMI from collecting, tracking, and sharing user data within the confines of conducting internal, general business purposes – member accounts, service access transactions, product purchases, event registrations, service or product notifications and offerings, or jurisdictional grand chapter affiliations. GGCRAMI does NOT share personal information of member users with third-party concerns.

# 4. Policy Amendments

The effective date of this policy is provided above, but may be amended from time to time, as necessary. Any updates or changes to the policy will be posted on this web site with the new revision date with the effective date of changes. Continued use of this website constitutes member user acceptance of any changes to this policy.

### 5. Contact

You may contact us using the customer service contact information provided on your bank or investment statements, or other communications from us pertaining to the products and services you use. You may also contact your local branch, relationship manager, or broker.

### 6. Other Information Resources

To learn more about personal data privacy and security, please visit the below external websites:

Federal Trade Commission, Consumer Information: Privacy and Identity

Federal Communications Commission, Consumer Publications Library

Federal Trade Commission -- Cookies

OnGuardOnline.gov